

NSPCL
(A joint Venture of NTPC & SAIL)

SHARED SERVICE CENTRE, Bhilai

CONTRACT & MATERIAL DEPTT

Section-I

NOTICE INVITING TENDER (NIT)

FOR

Biennial Job Contract for Housekeeping of Main Plant, Service Building & Offsite PP-2 NSPCL Bhilai for 24 Months in FY (2025-26, 2026-27 & 2027-28).

(Domestic Competitive Bidding)

Tender Ref: NSPCL-Bhilai/SSC/24264

GEM Bid no. GEM/2025/B/6009943

NTPC SAIL POWER COMPANY LIMITED (NSPCL) invites online bids through GeM Portal on **“Single Stage Two Envelope Bidding basis (Envelope-I: Techno-commercial Bid & Envelope-II: Price Bid)”** from eligible bidders for aforesaid package, as per the scope of work briefly mentioned hereinafter.

1.0 BRIEF SCOPE OF WORK

The scope of work comprises of **Biennial Job Contract for Housekeeping of Main Plant, Service Building & Offsite PP-2 NSPCL Bhilai for 24 Months in FY (2025-26, 2026-27 & 2027-28).**

NSPCL intends to finance subject Package through Internal Resources.

- 2.0 Detailed Specification, Scope of Work and Terms & Conditions are given in the Bidding Documents, which are available for examination and Sale at our e-Procurement Portal (<https://eprocurementpc.nic.in/nicgep/app>) **GeM Portal** and as per the following schedule:

Form of Contract/Tender Category	Services*
Source of IFB/NIT	NSPCL-SSC-Bhilai
Mode of Tendering	Custom Bid Service on GeM Portal
NIT Date	As per details at GeM Portal
Document sale Commencement Date	
Last date for receipt of queries from bidders (if any)	
Last Date & time for Bid submission	
Technical Bid Opening Date & Time	
Price bid Opening Date & time	Shall be intimated separately.
Bid Security / EMD	Rs. 5,00,000/-
Benefit to MSME	Applicable.
Contract Period	24 Months
Pre-Bid Conference Date & Time (if any)	Not Applicable
Reverse Auction	Not Applicable

Integrity Pact

Not Applicable

“No Queries from Bidders, whatsoever, shall be entertained by the Employer beyond the last date of receipt of Queries/ Pre-Bid Conference (if applicable) as specified on online portal”.

Corrigendum (if any) shall be available on [GeM](#) Portal only.

As per provisions of Bidding Documents, the Bidders shall submit “Techno-Commercial Proposal” and “Price Proposal” online (<https://gem.gov.in>), within the bid submission date and time as mentioned on Gem Portal. Only Techno-Commercial proposals will be opened on the date and time mentioned on Gem Portal.

Note: For any corrigendum and extension of date of bid submission, please visit the website <https://gem.gov.in>.

3.0 All bids must be accompanied by Bid Security for an amount (as mentioned at Clause 3.0 above) and Integrity Pact (if applicable). Integrity Pact shall be submitted as per instruction mentioned in ITB/SCC.

“ANY BID NOT ACCOMPANIED BY AN ACCEPTABLE BID SECURITY IN A SEPARATE SEALED ENVELOPE SHALL BE REJECTED BY THE EMPLOYER AS BEING NON-RESPONSIVE AND SHALL NOT BE OPENED.

Any bid without an acceptable Bid Security and Integrity Pact (if applicable) shall be rejected by Employer as being non-responsive and shall not be opened.

4.0 BIDDER PARTICIPATION CRITERIA:

QUALIFYING REQUIREMENT

Name of Work: Biennial Job Contract for Housekeeping of Main Plant, Service Building & Offsite PP-2 NSPCL Bhilai for 24 Months in FY (2025-26, 2026-27 & 2027-28).

1.0	Technical REQUIREMENT
1.1	The bidder should have executed Similar Work(s) during the preceding 7 (Seven) years reckoned as on the date of technical bid opening having: a) Single Order Having a value not less than Rs. 125.65 lakh OR b) Two Order Having a value not less than Rs. 78.53 lakh each OR c) Three Order Having a value not less than Rs. 62.83 lakh each
2.0	Financial Requirement:
2.1	The average annual turnover of the Bidder in the preceding three (3) financial years as on the date of technical bid opening should not be less than Rs 157.07 lakh .
Note:	i) The phrase "Similar Work(s)" means: Housekeeping jobs/ manpower supply in any industry. ii) The word "Executed" means the bidder should have achieved the criterion specified in Qualifying Requirements, even if the total contract is not completed/closed. A work executed in the preceding seven (7) years reckoned as on the date of technical bid opening, even if it has been started earlier, will also be considered for meeting the requirement against Clause 1.1 above. Agency has to furnish proof of executed value of the work in the form of copies of RA Bills, Relevant PO copy and client's completion certificate/RA bill/Final Deviation Statement etc. in support of meeting Qualifying Requirement. iii) Values as per clause 1.1 and 2.1 shall be considered exclusive of taxes & duties.

iv) Other income shall not be considered for arriving annual turnover.

v) In case where audited results for the last financial year as on the date of Technical Bid Opening are not available, the financial results certified by a practicing Chartered Accountant shall be considered acceptable. In case, Bidder is not able to submit the Certificate from a practicing Chartered Accountant certifying its financial parameters, the audited results of three consecutive financial years preceding the last financial year shall be considered for evaluating the financial parameters. Further, a Certificate would be required from the CEO/CFO/Proprietor/Partner as per the format enclosed in the bidding documents stating that the financial results of the Company are under audit as on the date of Technical bid opening and the Certificate from the practicing Chartered Accountant certifying the financial parameters is not available.

5.0 Any Certificate(s) / Financial Statement(s) / Audited Balance Sheet and P&L Account (wherever applicable) undertaken/ signed by a Member of Institute of Chartered Accountant of India (ICAI), which Bidders submit in support of compliance to Qualifying Requirements (QR), will carry Unique Document Identification Number (UDIN) generated in line with the Gazette Notification of Council of Institute of Chartered Accountant of India (ICAI).

6.0 Notwithstanding anything stated above, the Employer reserves the right to assess the credentials/capabilities/capacity of the Bidder/ his collaborators / associates/ subsidiaries / group companies to perform the contract, should the circumstances warrant such assessment in the overall interest of the Employer.

The physical or any mode of assessment/verifications by Employer shall include but not be limited to the assessment/verifications of office/ facilities/ banker's/ submitted reference works in lieu of credentials. A negative determination of such assessment of credentials/capacity/capabilities may result in rejection of the bid.

7.0 The reference works whose details have been declared in their bid shall only be considered to ascertain the bidder's compliance to the specified qualifying Requirement (QR). The Employer at its discretion may seek any clarification and/or documentary evidence only for the reference works as mentioned above. However, no change or substitution of the reference works by new/additional plant for conforming to the specified qualifying Requirement shall be sought, offered or permitted".

"Bidders are required to furnish the details of the past experience like authentic Work Orders/Purchase Orders/Letter of Awards/Contract Agreements, client certificates, completion certificate, etc. in support of meeting the Qualifying Requirements based on which selection is to be made as per format. However, if any of the Work Orders/Purchase Orders/Letter of Awards/Contract Agreements pertains to the work executed by Bidder for NSPCL in the past, then in respect of such Work Orders/Purchase Orders/Letter of Awards/Contract Agreements, Bidder shall not be required to enclose Client Certificate along with its Bid."

i) All the bidders are required to submit the details of the past experiences, shall submit all the documents, in support of Technical Qualification Requirements (such as copy of Purchase Orders/ Work Orders/ Contract Agreements/ Client Certificates etc.), duly certified and verified for authenticity from Independent Statutory Auditor of their Company or specified Third-Party Inspection Agency (TPIA).

Further, wherever information can be drawn from books of accounts, records and other relevant documents, Bidders can also submit a certificate issued by their Independent

Statutory Auditor certifying the data required for meeting the Technical Qualification Requirements.

ii) Such bidder shall be required to submit duly certified and verified documents from their Statutory Auditors or specified TPIA in support of meeting Technical QR along with a certificate regarding verification of authenticity of documents as per the format placed at Annexure-II (Appendix-1 to Attachment-3 - Undertaking from Statutory Auditor) and/ or Annexure-III (Appendix-2 to Attachment-3 - Undertaking from TPIA). All the documents submitted by the bidder in support of meeting Technical QR shall be digitally signed by the Statutory Auditor and/ or specified TPIA.

iii) In case documents are certified & verified for authenticity through TPIA, the verification and certification of authenticity of documents is acceptable from any of the following TPIAs:

- 1) SGS India Pvt. Ltd*
- 2) International Certification Services Pvt. Ltd.*
- 3) TUV Rheinland (India) Pvt. Ltd*
- 4) TÜV SÜD South Asia Pvt. Ltd.*
- 5) TUV India Pvt. Ltd. (TÜV Nord Group)*
- 6) Intertek India Pvt. Ltd.*
- 7) Competent Inspectorate and Consultants Pvt. Ltd.*
- 8) KBS Certification Services Pvt. Ltd.*
- 9) ICS India Pvt. Ltd.*
- 10) Assure Quality Management Certification Services Pvt. Ltd.*
- 11) Hertz Inspection & Services Pvt. Ltd.*
- 12) Industrial Inspection and Verification Services (I) Pvt. Ltd.*
- 13) IRCLASS Systems & Solutions Private Limited*
- 14) Quality Services & Solutions Pvt. Ltd.*
- 15) Phistream Consulting Pvt. Ltd.*
- 16) Conformity India International Pvt. Ltd.*
- 17) Dr. Amin Controllers Pvt. Ltd. (Amin)*
- 18) RSJ Inspection Service Limited (RSJ)*

The following website may be referred for contact details of above eighteen (18) TPIAs:

http://nabcb.qci.org.in/accreditation/reg_bod_inspection_bodies.php

Any document pertaining to reference works/ plants in support of Technical QR, which is not certified by specified TPIA or Statutory Auditor of the bidder, as per the format enclosed with the bidding documents, shall not be considered verified/ certified for the purpose of evaluation, and the bid shall be liable for rejection.

iv) The Bidder shall be responsible to get their documents/ credentials in support of Qualifying Requirements verified & certified by their Statutory Auditor(s) and/ or specified TPIAs. All the costs pertaining to third party verification and certification (including those by statutory auditors) shall be borne by the Bidder. Employer shall have no liability (financial or otherwise) towards the same and shall not be liable for any claim/ dispute between the bidder and TPIA and/ or Statutory Auditor.

8.0 'Class-I local suppliers' only are eligible to participate in this tender, as defined in the bidding documents/ Public Procurement (Preference to Make in India), Order 2017 and its subsequent amendments/ revisions issued by DPIIT. **The bidders may apprise themselves of the relevant provisions of bidding documents in this regard before submission of their bids.**

9.0 Any 'Bidder from a country which shares a land border with India', as specified in the Bidding Documents, will be eligible to bid in this tender only if bidder is registered with the Competent Authority as mentioned in the Bidding Documents.

However, the said requirement of registration will not apply to bidders from those countries (even if sharing a land border with India) to which the Government of India has extended lines of credit or in which the Government of India is engaged in development projects.

10.0 NSPCL reserves the right to reject any or all bids or cancel / withdraw the Invitation for Bids/NIT without assigning any reason whatsoever and in such case no bidder / intending bidder shall have any claim arising out of such action.

11.0 The bidding document is available online. A complete set of Bidding Documents may be downloaded by any interested Bidder from the [GeM](https://gem.gov.in) Portal (<https://gem.gov.in>). The Bidder would be required to register on the website.

First time users are required to register themselves on GeM Portal only. First time users not allotted any vendor code by NSPCL, should send a copy of the registration details to the e-mail address specified in this NIT under Address for Communication with following details at least three working days prior to Technical Opening Date:

- a) Request on the letter head of the Company
- b) Address Proof
- c) Copy of GST Registration Certificate & PAN Card,
- d) Email ID and Contact No.
- e) Name and Designation of the contact person
- f) Cancelled cheque & E.F.T form duly verified by bank

Note: No Hard Copy of bidding documents shall be issued.

12.0 **Address for communication:**

AGM/DGM (Contracts & Materials)

NTPC SAIL POWER COMPANY LIMITED (NSPCL),

Shared Service Centre, Bhilai

Expansion Site, Near Purena Village, Bhilai (East) , PO-Dist:Durg(C.G.)

Pin Code-490021

Tel. No.: 0788-2282435

Email: [sudeepk.das@nspcl.co.in/](mailto:sudeepk.das@nspcl.co.in), usha.kumari@nspcl.co.in

Websites: <https://gem.gov.in> or www.ntpctender.ntpc.co.in or www.nspcl.co.in

13.0 **Registered Office:**

NSPCL,, 4TH Floor, NBCC Tower,
15, Bhikaji Cama Place,
New Delhi